65th Assembly of Delegates, October 19th, 2013, Bol, Island of Brac, Croatia

Minutes

1 President’s Welcome Address
In remembrance of all mountain rescuers who lost their lives, Gerold Biner asks for a moment of silence.

He welcomes the honorary members, delegates of the government, and all delegates of the organizations.

Excused are:
- Dr. Gerhard Flora
- Mr. Martin Schori
- Mr. Reinhold Dörflinger
- Mr. Hans-Jürg Etter
- Mr. Fulvio Sartori
- Mr. Stefan Winter
- Mr. Florian Hellberg

Addendum to agenda item 11 (miscellaneous):
- Election of two new auditors
- Motion ÖBRD, Austria

2 Roll Call, Appointing Office
There are 28 A and 14 B members represented at the assembly. The assembly has a total of 70 votes. The absolute majority is 36 votes.

Stefan Starke and Heini Malue are appointed to count the votes.

Pascale Hosennen will take down the minutes.

3 Minutes of the 64th Assembly of Delegates in Krinica (P) in 2012
The minutes of the 64th assembly of delegates were available within a useful period of time and were published on the ICAR home page in German, English, and French. Gerold Biner thanks Fabienne Jelk for the minutes and Olivia Cashner and Marie-Christine Gilloux for the translations.

Decision: The minutes are unanimously approved.
4  **Annual Reports of the President and Commission Chairmen**

The responsible persons of each commission presented their reports in plenum earlier this afternoon. The president thanks the commission and subcommission chairmen.

The board met for four meetings; one each in January and August and two in October.

Unfortunately, Sanja von Wartburg left her position. Pascale Hosennen has been working the ICAR Office since September 1st, 2013.

The board examined Luis Salzmann’s report of FUTURA 2010. The results will be discussed at the next board meeting in January 2014 and then presented at the assembly of delegates in Lake Tahoe. Since the ICAR Office will incur high costs for ICAR, a financial plan will be put together by a special committee.

Various members approached the president with interest of holding a congress. Next year we will visit Bulgaria as a possible venue of congress in 2016. Norway and Austria have also expressed interest.

Gerold Biner informs the delegates that he will resign the presidency in 2014 due to personal and professional reasons. Therefore, a new President will have to be elected in Lake Tahoe. Nominations can be submitted until 3 months prior to the assembly of delegates.

5  **Finances**

5.1  **Income Statement and Balance Sheet 2012**

Felix Meier presents the income statement 2012. The three biggest expenses are translations, board meetings, and contributions to the congress (payments for our sponsors). Total expenses were EUR 75,362.87. Revenue mostly consists of member and sponsor contributions. The amount of own capital was EUR 2,011.59 at December 31th.

Several membership dues were still outstanding at the end of 2012. The finances are healthy. The capital funds were EUR 127,817.19 on December 31, 2012.

The president thanks Felix Meier for his work and his tireless efforts.

5.2  **Auditor’s Report**

Otto Möslang presents the audit. Arthur Rohregger and Otto Möslang audited the finances and confirm that Felix Meier has been keeping the books conscientiously. They recommend approval of the finances. Otto Möslang thanks Arthur Rohregger for the good cooperation.

5.3  **Approval of the Annual Accounts 2012 and Discharge of Treasurer**

The president asks the assembly to approve the annual accounts 2012 and to discharge the treasurer as well as the board.

Decision: The annual accounts and discharges of the treasurer and board are unanimously approved.

5.4  **Budget 2014**

Rosaria Heeb presents the budget for 2014. The member and sponsor contributions will stay the same. There will be a loss of EUR 32,700 due to the ICAR Office and the venue of congress in the US. The president explains that they are looking into options to generate
more revenue. Possibilities are increased member dues, additional sponsors, or external support for projects.

**Decision:** The budget 2014 is unanimously approved.

### 5.5 Status of Member Dues 2013

The following organizations have not yet paid:
- PSBIH - Planinarski savez Bosne i Hercegovine
- GRAE - Bombers de la Generalitat de Catalunya

### 6 Admission and Exclusion of New B and C Members

No members were excluded. The following applications are being processed:
- Korea: No answer yet
- BSMN, Bulgaria: No answer yet
- Peak Emergency Response Training, Canada: Information sent
- Mountain Trauma Services, UK: Application forms sent, no response yet
- ARA Flugrettungs GmbH, AT: Application forms sent, no response yet
- Romania: No answer yet

### 7 Statute Changes

The proposed changes were published on the internet. The auditors belatedly requested an addendum under 4.6.3, which is typed in red and cursive.

**Art. 1.2**

ICAR is neutral with regard to political and religious beliefs. It is incorporated as an association under Swiss law. Its seat is in 8302 Kloten/Switzerland. The court of jurisdiction is where ICAR is seated.

**Art. 4.2.2**

The invitation to the assembly of delegates must be published on the ICAR website together with the full agenda at least one month prior to the assembly.

**Art. 4.2.3**

Members’ motions for the agenda must be submitted in writing to the president at least three months prior to the assembly. Nominations for elections must be submitted by the member organizations in writing to the president at least three months prior to the assembly. Members’ motions and nominations may also be brought forward at the opening of the assembly with the approval of the assembly of delegates.

**Art. 4.3.1**

Board members are nominated by an ICAR member organization. The assembly of delegates elects the board for a four-year period. Members may be re-elected twice for the same role. If a board member takes on a new role, the four-year period starts anew.

**Art. 4.3.3**

The board consists of the president, vice president, treasurer and the chairmen of the technical committees, and up to five assessors. The board members are elected as individuals and for a specific role.
Art. 4.3.7
The organization of the duties of the board is defined in a separate document (Organization Rules).

Art. 4.5.2
In order to deal with new fields of interest in the mountain rescue sector, the board can set up additional commissions or working groups. The board regulates the working groups' tasks, time frames, their compositions and authorities.

Art. 4.5.4
The ICAR Organization Rules define their tasks, procedures, composition and authority.

Art. 4.6
Auditors
4.6.1 The assembly of delegates elects two auditors for a period of four years. Auditors may be re-elected twice. The elections are held at the same time as the elections of the board members.

4.6.2 The auditors must be representatives of a member organization, but may not belong to the board.

4.6.3 The auditors inspect the annual financial statement according to the rules of revision and auditing schedule and make recommendations to the assembly of delegates.

Art. 4.7
Office
The ICAR office takes care of regular operations. It reports to the president of ICAR. Its tasks are defined in a contract.

Decision The statutes are unanimously approved.

Organization Rules
The following cursive and red texts are addenda which were submitted after publication of the organization rules:

4.2.1 The leading process is established on a management circle. This management circle is related on a core competence based on strategy and its goals. The circle includes the following process:
1. Orientation & Identification
2. Analyze & Assessment
3. Decision
4. Planning
5. Execution & Benefit
6. Evaluation
7. Orientation & Identification

4.2.2 The board members take care of their duties voluntarily, free of charge and autonomously. It is the responsibility of the board to ensure flow of information between members and partner nations.

5 Authority
5.1 **Board Members**

5.1.1 The board members may authorize all expenses that are within the framework as set by the statutes and/or by the decisions of the assembly of delegates by two, except for their own expenses.

5.2 **Office Manager**

5.2.1 The office Manager may authorize by two all expenses that have been approved previously by either the board or by the assembly of delegates.

**Decision:** The assembly unanimously approves the organization regulations.

8 **Place of Venue 2015 : Ireland**

Dan Halvorsen, Felix Meier and Sanja von Wartburg went to Ireland to visit the venue of congress.

Chris England, Mountain Rescue Ireland, presents his organization as well as Killarney in southwest Ireland. Mountain Rescue Ireland was founded in 1965 and will celebrate its 50th anniversary in 2015.

**Decision:** Ireland is approved as place of venue for 2015.

9 **Emphasis 2014**

The board suggests “multi-casualty incidents in mountain rescue”.

**Decision:** The assembly unanimously approves.

10 **ICAR Congress 2014 in the United States of America**

Dan Hourihan, MRA, presents Lake Tahoe for the congress in 2014. This will be the first ICAR congress in the US. They will send out information ahead of time so that the participants can plan and bring their families. All members who are required to obtain a visa to enter the US can contact Dan Hourihan (ikar2014@mra.org). He will mail out invitations on request.

**The congress starts on Monday, October 6th, 2014, and ends on Friday, October 10th, 2014.**

11 **Miscellaneous**

**Election of two new Auditors**

Arthur Rohregger stands for re-election in order to ensure continuity. The board nominates Jürgen Negele for the open auditor position. He works in a bank and therefore brings the perfect experience and requirements to the position. According to the new statutes the next election coincides with the election of the board.

**Decision:** Arthur Rohregger and Jürgen Negele are unanimously elected.

Gerold Binder thanks Otto Möslang for his work and presents him with a gift certificate for a dinner.
Motion from the Austrian Mountain Rescue Organization

1. A course of action shall be drafted before the next assembly of delegates in which the long-term goals of ICAR as a multinational and globally working organization may be further developed. The outlining of this process should include a rough depiction of the approach and contents as well as a timeline.

2. Based on the above-mentioned course of action, a core competency-based strategy should be developed by ICAR. The value of ICAR shall be further increased through medium- and short-term goals. In order for ICAR members to continually and actively participate in this process, an information and communication process should be initiated.

3. A minimum of knowledge management shall be established on the web, which will be utilized to publish and distribute expert opinions and presentations to a broad target group.

Questions from the assembly included: Who will draft the processes? The members? The board?

Response: It is the duty of the board. It is about cooperation and central initiation.

Gerold Biner explains that the board has already started to address a lot of those issues with Futura 2010. The office shall initiate redesigning the home page. As well, the logo needs to be updated in the long term. The board has also discussed new goals.

Decision: The delegates approve the motion; yea 35, nay 0, abstentions 35.

12 President’s Closing Words

The newly elected honorary members had not received the gold medals at the last assembly; the president is presenting them now. The Honorary Members are Bruno Jelk, Felix Meier, Heini Malue, and Danilo Skerbinek (presented through Dusan Polajnar).

Vinko Prizmić, president of the Croatian Rescue Association, officially transfers the ICAR flag to Dan Hourihan, president of the MRA. He thanks ICAR that the Croatian Rescue Association had been allowed to hold the ICAR congress for a second time and wishes MRA all the best with the organization of next year’s congress. Dan Hourihan invites the assembly to undertake the travel to the US for the congress.

Thanks: Gerold Biner thanks all members for attending and the organizers for the excellent organization. 340 Delegates took part in the congress. He also thanks Rosaria Heeb, his fellow board members, and Pascale Hosennen. Gerold Biner hopes that the ICAR Office will bring more stability. He also thanks the interpreters for their excellent work.

In conclusion, Gebhard Barbisch presents the current home page www.ikar-cisa.org. Access data for the internal area can be requested by e-mail to webmaster@ikar-cisa.org

Bol, October 19th, 2013

Gerold Biner, President Pascale Hosennen, Minutes

For the English Translation: Olivia A. Cashner